

## ACADEMIC STAFF

**HEAD** Mrs JS THOMSON BA MBA (QTS)

**Head of Prep** Mr JE Anderson BA QTS

### Senior Leadership Team

**Deputy Head (Pastoral)** Mr DJ Browse BA, MEd, QTS

**Deputy Head (Academic)** Mrs EL Reach BEd, Cert SPLD (English)

**Assistant Head (Head of Pre-Prep & Nursery)**  
Mrs C Townsend MA, PGCE (Oak Class)

**Director of Assessment**  
Mrs SL Hart BA, PGCE, MEd (Head of French, Maths)

## ACADEMIC DEPARTMENTS

Mrs H Anderson BA PGCE (Year 4)  
Mrs L Bennett BA PGCE (Learning Support)  
Mrs H Bignold BLib, MA MCLIP (Librarian, Head of PHSE)  
Mr D Blackburn BSc PGCE (Head of Design Technology)  
Dr S Bragg BA PhD (Head of Religious Studies)  
Mrs A Butcher BSc PGCE (Head of Computing & General Subjects)  
Mrs C Caiger BA PGCE PG Dip (Dys) (Learning Support)  
Mrs F Carless BA MA (Head of Learning Support Pre-Prep) PGCE MEd  
Mrs SM Chinnock BA PGCE (Head of English & Drama)  
Mrs LT Chmielewski BA PGCE (Head of EAL)  
Mrs A Coombes BEd PCES SpLD (Head of Learning Support)  
Mrs K Davis BA Cert SpLD (Learning Support)  
Mr R Dishington MA BMus PGCE (Director of Music)  
Miss C Elsdon BA (PE & Games)  
Mr DA Harrison BSc PGCE (Head of Maths)  
Mrs M Herry BA PGCE (French)  
Mrs T Jacson BA PGCE Montessori Diploma (Maple Class)  
Mr T Manley BSc QTS (Head of Boys' PE/Games, Maths)  
Mrs PA Middle BA PGCE (Year 3, Games)  
Mrs MM Oakley Cert Ed RSA SpLD (Learning Support)  
Mr A Parks BA PGCE (Maths, Geography, Games & Computing)  
Mrs S Panton BSc MA PGCE (Head of Geography, Science)  
Mrs J Porter MA (Hons) QTS (Boarding House Parent & English)  
Mr S Porter BSc PGCE (Boarding House Parent, Games & IT)  
Mrs P Price CertEd (English, Maths & Games)  
Mrs C Ritchie BA MA (Design) (Head of Art)  
Mrs I Rose JP BA PGCE (Head of History)  
Mrs D Spokes BSc PGCE (Head of Girls' PE/Games)  
Mrs K Tryhorn (Speech & Language)  
Mrs E Vaughan-Johncey BEd (Maths & Games)  
Mrs AC Williams Cambridge ESOL CELTA (EAL teacher)  
Mr R Wilson BA QTS (Senior Years Co-ordinator & Head of Science)  
Mr AR West BA MA (Chaplain)  
Mr T Westlake (Games, Boys' Fixtures Co-ordinator)

### **After School Club Co-ordinator**

Mrs P Todd Level 3 Support Teacher & Learning in School

### **Nursery School**

Miss E Lee BEd Hons (Nursery Manager)

Mrs H Martin City & Guilds NVQ Level 3 (Deputy Nursery Manager)

Miss A Mizzi City & Guilds Level 3 (Nursery Room Leader)

### **Teacher Assistants**

Miss F Barry

Mr J Burt

Miss S Cadman

Miss M Davis

Mr D Gray

Miss Z Saull

### **Classroom Assistants**

Mrs J Morgan (City and Guilds)

Mrs P Todd Level 3 Support Teacher and Learning In School

### **Visiting Staff - Activities**

Mrs I Browse BA, MA (Photography)

Mr F Bush (Ceramics)

Ms C Hiscock (Cookery)

Miss E Pike (Ballet)

Mrs S Riley-Moore (Pottery)

Mr R Yarwood MA (Speech and Drama)

### **Visiting Music Staff**

Mrs F Goodman B Phil Ed FLCM (Singing)

Mr R Harris MA PGCE (French horn)

Miss J Hayter BMus LRAM, PGDipRCM (Bassoon/Recorder)

Mr A Hind (Clarinet/Sax/Flute)

Mrs S Holloway BA (Oboe)

Mr R Kerr (Bagpipes)

Mr D Mein (Guitar)

Mr S Rigby BMus (Percussion/Drums)

Ms S Sorrentino (Violin)

Mr R Spiller CTABRSM (Brass)

Mrs J Wathen BA (Hons) (Piano)

## **ADMINISTRATIVE AND SUPPORT STAFF**

Head of Prep's PA

School Secretary

Prep Office Secretary

Prep & International Admissions

Director of Finance & Operations

Head of Finance

Assistant Director of Operations

Transport Manager

HR Manager

HR Assistant

PA to DFO

Fee Administrator

Payroll Administrator

Purchase Ledger Administrator

Finance Team Leader

School Shop Manager

Estates Manager

Health & Safety Advisor

Estates Administrator

Catering Manager

Head of Household & Events

Head of Grounds & Gardens

Mrs SJ Lambert

Mrs M Martin

Miss M Russell

Mrs T Seuna McMillan

Mrs A Hughes ACA BSc

Mrs A Aps

Mr A Povey BSc MBA

Mrs H Horley

Mrs S Wood MCIPD

Mrs L Maxwell

Mrs C Evans

Mrs F Loader

Mrs S Holloway

Mr D Burt (Temp)

Mr D Ayles

Mrs S Cliff

Mr R James

TBC

Mrs K O'Boyle, Mrs L Summers

Mr N Church

Mrs V Gardiner

Mr P Kunze

Sports Centre Manager  
Head of External Relations  
Marketing & Communications Officer  
Development Officer & Alumni Relations  
Head of ICT Support Services  
Network & Systems Administrator  
Database Manager  
ICT Support Technician  
ICT Support Technician

Mr D Ekema  
Mrs V Ixer  
Miss R Harris  
Mrs S Kerr  
Mr JAD Gater  
Mr J Stabb  
Mr A Johnson  
Mrs MH Bottle  
Mrs HH Butcher

## HEALTH CENTRE

School Doctor  
Senior Sister  
Sisters  
Matrons

Dr S Nixon BA MB BChir  
Mrs S Hillyard RN  
Mrs F Hussein RSCN, Mrs N Turner RN  
Mrs H Burton, Mrs H Galley  
Mrs D Pearson, Ms S Cruikshank

## PARENTS' ASSOCIATION COMMITTEE

Details on Parent Portal

### ABSENCE

Please inform [prepsec@clayesmore.com](mailto:prepsec@clayesmore.com) of any absence by 09:30 each day, either by email or phone (01747 811707).

### SCHOOL TIMINGS

The school day ends at 17:00 Monday to Friday. If you are unable to collect your child by this time they will be taken to supper at 17.25 and be collected from the school office at 17.55.



CLAYESMORE  
PREP

## CALENDAR OF EVENTS

The school's Classlist site allows secure parent-to-parent communications. To sign up, visit [www.classlist.com](http://www.classlist.com)